

CHIEF OFFICER APPOINTMENTS COMMITTEE

A meeting of the Chief Officer Appointments Committee was held on 5 March 2014.

PRESENT: Councillors D Budd (Chair), J Brunton, M Carr, Mr R Mallon (Mayor), H Pearson (Substitute), C M Rooney and B Thompson

OFFICERS: Karen Whitmore

APOLOGIES FOR ABSENCE Councillor C Hobson.

13/5 **TO CONSIDER PASSING A RESOLUTION EXCLUDING THE PRESS AND PUBLIC FROM THE MEETING DURING CONSIDERATION OF THE FOLLOWING ITEMS OF BUSINESS ON THE GROUNDS THAT, IF PRESENT, THERE WOULD BE A DISCLOSURE OF EXEMPT INFORMATION FALLING WITHIN PARAGRAPH 1 OF SCHEDULE 12A OF THE LOCAL GOVERNMENT ACT 1972.**

That the decision to exclude all members of the press and public was agreed

13/6 **RECRUITMENT PROCESS FOR CHIEF EXECUTIVE**

Following the retirement of the current Chief Executive, it was necessary for the Council to select a replacement. In line with the Local Government and Housing Act 1989 (section 7) appointments had to be on merit.

In line with the officer employment procedure rules the Appointments Committee was charged with undertaking the process for recruiting to the post. The Appointments Committee had powers to conduct the recruitment and selection process but once a preferred candidate had been identified the full Council had to approve it.

The senior management review reported to Executive in April 2013 and confirmed the requirements for a Chief Executive and a corporate management team of four (including the Chief Executive). There were no plans to amend this structure therefore the retirement of the current Chief Executive created a vacant post, this post was advertised externally.

The recruitment process was to consist of:

- A Group discussion; and
- Individual Interviews and Presentations.

13/7 **TO CONSIDER APPLICATIONS FOR THE POST OF CHIEF EXECUTIVE**

All applications received were forwarded to the Appointments Committee after the closing date which was 12 noon Thursday, 20th February.

The Committee considered applications for the post of Chief Executive and discussed the selection arrangements.

13/8 **SUGGESTIONS FOR QUESTIONS**

The committee discussed questions with supplementaries and free questions.

Chair to confirm final list of questions.

13/9 **SUGGESTIONS FOR PRESENTATION TOPIC**

The Committee agreed a specified topic for the presentation. Presentations were usually set at 5 minutes and if there was to be any questions following the presentation, then additional time would be allowed.

